

2nd June 2020

Dear Resident / Business Owner,

Re: Monmouth Town Public Realm Improvements – Phase 1

Griffiths is pleased to have been appointed as the Principal Contractor by Monmouthshire County Council to complete the first phase of the Monmouth Town Public Realm Improvements Scheme.

Our works, which are anticipated to last 14 weeks will commence on Monday 15th June 2020. Work will take place on various sections of the B4293, including Monnow Street, Agincourt Square, Agincourt Street and Priory Street (please see attached drawing). To facilitate our works at the top of Monnow Street (**section 5 only as per attached drawing**), we will have a temporary road closure in place from Monday 15th June 2020 for approximately 5 weeks. The road closure will be on a 24hr basis and diversion routes will be clearly signposted. Access to properties and businesses will be maintained - although the working areas may restrict parking. The other remaining sections will be completed with the use of traffic lights.

The key features of our works will include:

- Site Clearance
- Excavation of existing carriageway and footways
- Reconstruction of carriageway and footways
- Installation of kerbs and edgings
- Installation of drainage
- Road markings and signage

Our working hours will be 08.00 to 17.00 (Monday – Friday). Please note, we may also be required to work some weekends, if this is the case our hours of work will be 08.00 – 13:00. These hours are subject to change and all works are weather dependant.

Should you have any questions or concerns in relation to our works, please contact the scheme's Public Liaison Officer, Georgie Davies. Georgie can be contacted between the hours of 08.30 and 17.30 Monday to Friday via telephone on ***03300 412 183**. If you are calling outside these hours, or if Georgie is unable to answer, please leave a message. Alternatively, you can email Georgie at georgie.davies@alungriffiths.co.uk

Thank you for taking the time to read this letter.

Yours Sincerely,

Alun Griffiths (Contractors) Ltd

**Calls to this number are charged at national call rates and included in inclusive minute plans from landlines and mobiles.*

APPENDIX C: WORK AREA SPLIT/ PHASING PLAN

